



www.atlasmetalandiron.com

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March 20, 2020

Re: **Retail Customer Policy**

To Whom It May Concern:

Due to the recent events regarding the spread of Coronavirus, our commitment to social distancing and our duty to help stop the spread of this virus; we are enacting the following policy regarding retail customers at Atlas Metal and Iron.

Effective 3/23/2020 through 4/30/2020 we will restrict the types of retail customers that may scrap at Atlas Metal and Iron Downtown Denver. ALL OTHER RETAIL customers can still scrap materials at our Aurora location (2601 N Chambers Rd, Aurora Colorado) while following our strict guidelines to help prevent the spread of COVID-19. Failure to follow procedures at either location will result in the customer being asked to leave.

Retail customers allowed to scrap at Atlas Metal and Iron Downtown Denver are as follows:

- Scrap metal companies
- Commercial suppliers
- Tradesmen including but not limited to Plumbers, Electricians, HVAC Mechanics, Demolition and Construction

We will be strictly enforcing this policy at our front gate until further notice. If you do not fit into one of the above categories, we ask that you please take your scrap to our Aurora location. This policy is for the health and safety of our customers and employees and we appreciate your understanding and cooperation.

Sincerely,

Atlas Metal & Iron Corporation
1100 Umatilla Street
Denver, Colorado 80204

MEMBER:
INSTITUTE OF SCRAP RECYCLING INDUSTRIES